


Memorandum



Date: December 4, 2012

To: Honorable Vice Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
County Mayor 

Subject: Equitable Distribution Program Professional Services Agreements
FY 2012 Ratification

Agenda Item No. 8(F)(8)

Recommendation

It is recommended that the Board of County Commissioners (Board) ratify the execution of Equitable Distribution Program (EDP) Professional Services Agreements (PSA) entered into from October 1, 2011 through September 30, 2012. The attached EDP PSA Quarterly Ratification Reports (Exhibits A through D) identify the firms that were assigned work through the EDP Program during this period.

EDP contracts are issued and renewed regularly to qualified local architectural, engineering and landscape architectural (A&E) firms that are in good standing. The EDP PSA is the formal mechanism which allows County departments to issue work authorizations to eligible EDP participants.

Scope

EDP professional service orders impact the capital improvement plans throughout the entire County.

Fiscal Impact/Funding

Funding for the professional services ordered under the EDP is identified at the time of issuance of the service order and is consistent with each department's capital project budgets.

Tracking/Monitor

The EDP program is managed by Luisa Millan, Acting Division Director, Design and Construction Services Division in the Internal Services Department.

The "EDP Department Project Reports" are available in the Capital Improvements Information System (CIIS) or on the County's website.

Delegated Authority

Resolutions R-631-01 and R-667-03, which govern the EDP Program, delegate authority to the County Mayor or County Mayor's designee to execute and terminate EDP contracts which are subsequently sent to the Board for ratification.

Background

EDP was established by the Board in June 2001 as a pre-qualified pool of eligible A&E firms designed to increase opportunities for locally-based businesses. The objectives of this program are to equitably and expeditiously distribute small capital improvement design projects within the thresholds established in Florida State Statute 287.055 for continuing contracts, as well as to facilitate contract opportunities for A&E firms. EDP affords County departments access to qualified professionals for smaller projects without necessitating a formal solicitation process. The program is structured to distribute projects to participants that have received the fewest previous opportunities with the County through a centralized rotational system. Furthermore, the intent of the legislation adopting the EDP was to provide A&E firms with valuable exposure and experience in working on County projects and more effectively compete in

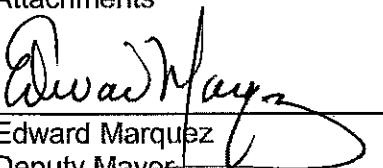
the marketplace. As a result, many new local and small firms have been able to foster successful business relationships with the County and within the private sector.

Over 1,600 EDP assignments totaling more than \$90 million in potential service fees have been disbursed to A&E firms since inception of the program in 2001. In FY 2011-12, 86 assignments were initiated for estimated fees totaling \$7.8 million. Currently, there are 342 members in the EDP program including 16 new members in this reporting period. Approximately 90 percent of the EDP Community Business Enterprise firms have received work through the program.

To ensure equitable distribution of work, each firm's position in the EDP Pool is based on County approved technical categories and the rotational value is determined from their net County dollars awarded and/or paid over the last three years. As such, the majority of the assignments are distributed to firms that have received the fewest previous opportunities with the County.

The County has also benefited from the implementation of this program by providing A&E professional services in a more expeditious manner.

Attachments


Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Vice Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: December 4, 2012

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(8)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(8)
12-4-12

RESOLUTION NO. _____

RESOLUTION RATIFYING THE COUNTY MAYOR OR
MAYOR'S DESIGNEE ACTIONS, AS AUTHORIZED BY
SECTION 2-10.4 OF THE CODE OF MIAMI-DADE COUNTY
IN APPROVING AGREEMENTS FOR CONTINUING
SERVICES UNDER THE COUNTY'S EQUITABLE
DISTRIBUTION PROGRAM

WHEREAS, this board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board ratifies the actions of the County Mayor or Mayor's designee, as authorized by Section 2-10.4 of the Code of Miami-Dade County, in approving the recommendations listed on Exhibits "A, B, C and D" attached hereto and made a part hereof.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Lynda Bell
Esteban L. Bovo, Jr.	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	Juan C. Zapata

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of December, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

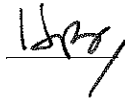
MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez



Internal Services Department
Equitable Distribution Program (EDP)
Continuous Professional Services Agreements
EDP PSA Ratification Report First Quarter FY 2011 - 2012
(October 1, 2011 - December 31, 2011)

EXHIBIT A

EDP-PSA-2013-A	Mayor Approval	Initial Contract	Contract Renewal	Business Enterprises
BUREAU VERITAS NORTH AMERICA, INC.	10/03/11		✓	—
IDEAL ARCHITECTURAL DESIGN, P.A.	10/03/11		✓	CBE / MICRO/SBE
EDP-PSA-2013-A.1	Mayor Approval	Initial Contract	Contract Renewal	Business Enterprises
ACB2 ENGINEERING, INC.	11/08/11	✓		CBE / CSBE
ECOLOGY AND ENVIRONMENT, INC.	10/13/11		✓	—
FORD ENGINEERS, INC.	10/13/11		✓	CBE
G & G ENGINEERING GROUP, INC.	10/13/11	✓		CBE / CSBE
HANDEX CONSULTING AND REMEDIATION SOUTHEAST, LLC	11/03/11		✓	—
INDIGO SERVICE CORPORATION	11/02/11		✓	CBE
METCO SERVICES SOUTHEAST, LLC	10/12/11	✓		CBE
NETWORK ENGINEERING SERVICES, INC. dba BOLTON PEREZ AND ASSOCIATES, INC.	10/12/11		✓	CBE / SBE
NEW MILLENNIUM DESIGN CONSULTANTS, INC.	11/03/11		✓	—
EDP-PSA-2014	Mayor Approval	Initial Contract	Contract Renewal	Business Enterprises
BLISS & NYITRAY, INC.	12/08/11	✓		CBE
DOUGLAS WOOD & ASSOCIATES, INC.	12/08/11		✓	CBE
FERGUSON GLASGOW SCHUSTER SOTO, INC.	12/08/11		✓	CBE / MICRO/SBE
GALLARDO ARCHITECTS, INC.	12/08/11		✓	CBE
HARDESTY & HANOVER LLP	12/08/11		✓	—
HDR ENGINEERING, INC.	12/08/11		✓	—
INNOVATIVE ENGINEERING GROUP, INC.	12/08/11		✓	—
JSA GROUP INC.	12/22/11		✓	DBE / CBE / MICRO/SBE
ROSS & BARUZZINI, INC.	12/23/11		✓	—
SEQUEIRA & GAVARRETE, P.A.	12/23/11		✓	—
SILVA ARCHITECTS, LLC	12/08/11		✓	CBE
Total EDP PSA Completed: 22				

Internal Services Department
Equitable Distribution Program (EDP)
Continuous Professional Services Agreements
EDP PSA Ratification Report Second Quarter
FY 2011 - 2012 (January 1, 2012 - March 31, 2012)

EXHIBIT B

EDP-PSA-2014	Mayor Approval	Initial Contract	Contract Renewal	Business Enterprises
ATKINS NORTH AMERICA, INC. (Formerly POST, BUCKLEY, SCHUH & JERNIGAN, INC.)	1/20/2012		✓	—
BASULTO & ASSOCIATES, INC.	1/20/2012		✓	CBE - DBE - MICRO/SBE
BORRELLI & PARTNERS, INC.	1/20/2012	✓		CBE - SBE
CAS ENGINEERING, INC.	2/1/2012		✓	—
CONSULTING ENGINEERING & SCIENCE, INC.	3/12/2012		✓	—
JRA, INC.	2/1/2012		✓	CBE
LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES, INC.	1/20/2012		✓	—
MALCOLM PIRNIE, INC.	2/13/2012		✓	—
MEP ENGINEERING INC.	3/12/2012		✓	CBE - DBE - MICRO/SBE
N25 ARCHITECTURE CO.	1/12/2012		✓	—
NYARKO ARCHITECTURAL GROUP, INC.	3/27/2012		✓	CBE - DBE - MICRO/SBE
PROCON ENGINEERING, INC.	2/1/2012		✓	CBE - DBE
REYNOLDS, SMITH AND HILLS, INC.	1/20/2012		✓	—
RO ARCHITECTS + PLANNERS, INC.	1/12/2012		✓	CBE - DBE
RODRIGUEZ PETERSON & PORRAS ARCHITECTS, INC.	3/27/2012		✓	CBE - DBE - MICRO/SBE
ROSENBERG DESIGN GROUP, INC. (dba) ROSENBERG GARDNER DESIGN	1/12/2012		✓	CBE
ROSS ENGINEERING INC.	2/13/2012		✓	CBE - MICRO/SBE
THE CORRADINO GROUP, INC.	2/29/2012		✓	—
THE RUSSELL PARTNERSHIP, INC.	1/20/2012	✓		—
VEE ARCHITECTURE, CORP.	3/12/2012	✓		CBE
WILLIAM LANE ARCHITECTS, INC.	3/27/2012		✓	CBE - MICRO/SBE
WOLFBERG/ALVAREZ AND PARTNERS, INC.	1/20/2012		✓	—
Total EDP PSA Completed: 22				

Internal Services Department
Equitable Distribution Program (EDP)
Continuous Professional Services Agreements
EDP PSA Ratification Report Third Quarter
FY 2011 - 2012 (April 1, 2012 - June 30, 2012)

EXHIBIT C

EDP-PSA-2014	Mayor Approval	Initial Contract	Contract Renewal	Business Enterprises
A.D.A. ENGINEERING, INC.	4/27/2012		✓	CBE - CSBE
ACAI ASSOCIATES, INC.	4/17/2012		✓	—
ADAAG CONSULTING SERVICES, LLC	5/30/2012	✓		CSBE - MICRO/SBE
ARVELO & ASSOC., INC.	5/3/2012		✓	CBE
BC ARCHITECTS AIA, INC.	4/17/2012		✓	—
BORGES & ASSOCIATES, P.A.	4/19/2012		✓	CBE - DBE
CURTIS & ROGERS DESIGN STUDIO, INC.	6/14/2012		✓	CBE - MICRO/SBE
EASTERN ENGINEERING GROUP COMPANY	4/17/2012		✓	CBE - DBE - MICRO/SBE
EDWARD LEWIS ARCHITECTS, INC.	6/5/2012		✓	CBE
FRAGA ENGINEERS, LLC	3/29/2012		✓	CBE - DBE - MICRO/SBE
FRANCISCO CUELLO JR., P.E., INC.	6/14/2012	✓		CBE - MICRO/SBE
G & A CONSULTING ENGINEERS, INC.	5/3/2012		✓	CBE - MICRO/SBE
GANNETT FLEMING, INC.	4/17/2012		✓	—
HNTB CORPORATION	4/23/2012		✓	—
ITEC DESIGN, INC.	6/26/2012		✓	—
KING ENGINEERING ASSOCIATES, INC.	4/17/2012		✓	—
LEA + ELLIOTT, INC.	5/30/2012		✓	—
LINEA 5, INC.	6/26/2012		✓	—
OJITO & ASSOCIATES, INC.	5/30/2012		✓	CBE - CSBE - MICRO/SBE
PARSONS TRANSPORTATION GROUP INC.	5/30/2012		✓	—
RED DESIGN GROUP, LLC	6/26/2012		✓	DBE
RIBBECK ENGINEERING INC.	5/21/2012		✓	CBE
RODRIGUEZ ARCHITECTS, INC.	5/7/2012		✓	CBE - DBE
RVL ARCHITECTURE + DESIGN, P.A.	6/5/2012		✓	—
SAVINO & MILLER DESIGN STUDIO, P.A.	4/17/2012	✓		CBE - DBE - MICRO/SBE
SBLM ARCHITECTS P.C.	4/17/2012		✓	—
SIERRA ENGINEERING GROUP, A PROFESSIONAL CORPORATION	4/17/2012	✓		CBE - DBE - MICRO/SBE
STEARNS, CONRAD AND SCHMIDT, CONSULTING ENGINEERS, INC. dba SCS ENGINEERS	6/14/2012	✓		—
TERRA CIVIL ENGINEERING, LLC	4/23/2012		✓	CBE
THE BETAJONES GROUP, INC.	4/17/2012		✓	CBE
THE FULLERTON GROUP, INC.	5/21/2012	✓		—
TRANSYSTEMS CORPORATION (dba) TRANSYSTEMS CORPORATION CONSULTANTS	5/14/2012	✓		—
ZYSCOVICH, INC.	5/7/2012		✓	—

Total EDP PSA Completed: 33

Internal Services Department
Equitable Distribution Program (EDP)
Continuous Professional Services Agreements
EDP PSA Ratification Report Fourth Quarter
FY 2011 - 2012 (July 1, 2012 - September 30, 2012)

EXHIBIT D

EDP-PSA-2014	Mayor Approval	Initial Contract	Contract Renewal	Business Enterprises
AMBRO, INC.	7/31/2012		✓	CBE - DBE - MICRO/SBE
AVART AMMANN & WHITNEY, INC.	8/7/2012		✓	—
BERENBLUM BUSCH ARCHITECTURE, INC.	7/31/2012	✓		—
CASHIN ASSOCIATES, P.C.	7/12/2012		✓	—
COASTAL SYSTEMS INTERNATIONAL, INC.	7/12/2012		✓	—
CORZO CASTELLA CARBALLO THOMPSON SALMAN, P.A.	7/12/2012		✓	—
CRJ & ASSOCIATES, INC.	9/25/2012		✓	CBE - MICRO/SBE
CSA CENTRAL, INC.	9/25/2012		✓	—
CUMMINS CEDERBERG, INC.	8/20/2012		✓	CBE
G. M. SELBY, INC.	7/16/2012		✓	—
GRESHAM, SMITH AND PARTNERS	7/25/2012	✓		—
HUFSEY - NICOLAIDES-GARCIA-SUAREZ ASSOCIATES, INC.	8/20/2012		✓	CBE - MICRO/SBE
J.S.K. INTERNATIONAL, INC. (dba) JSK ARCHITECTURAL GROUP	7/12/2012		✓	CBE - CSBE - MICRO/SBE
PISTORINO & ALAM CONSULTING ENGINEERS, INC.	8/7/2012		✓	—
RODOLFO IBARRA P.E., P.A.	7/12/2012		✓	CBE - MICRO/SBE
SOL-ARCH, INC.	7/31/2012		✓	CBE - DBE - MICRO/SBE
U.S. STRUCTURES, INC.	7/16/2012		✓	—
UCI ENGINEERING, INC.	7/31/2012		✓	CBE - MICRO/SBE
WILLIAM B. MEDELLIN ARCHITECT P.A.	7/2/2012	✓		—
Total EDP PSA Completed: 19				